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| VIETNAM ELECTRICTY  **POWER ENGINEERING CONSULTING JSC 1** | **SOCIALIST REPUBLIC OF VIETNAM**  **Independence – Freedom – Happiness** |
| No.: 02/TTr-TVD1-HDQT | *Hanoi, 3rd June, 2024* |

**SUBMISSION LETTER**

**On approval of the list of Secretariat and Voted Checking Board of the 2024 Annual General Meeting of Shareholders**

To: The 2024 Annual General Meeting of Shareholders

*Pursuant to:*

*The Law on Enterprise No. 59/2020/QH14;*

*The Charter on organization and operation of the Company;*

*The Resolution No. 06/NQ-TVD1-HDQT dated 29th February, 2024 of the Management Board on organization plan and content of the 2024 Annual General Meeting of Shareholders (General Meeting) and Resolution No.16/NQ-TVD1-HDQT dated 03rd June, 2024 on the General Meeting organization.*

In order to serve the General Meeting, the Meeting Presidium submits a list of the Secretariat and Voted Checking Board for approval from the General Meeting as follows:

1. **The Secretariat**

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| 1. Mr. Do Minh Hai | - Company Secretary, Head of the Secretariat; |
| 2. Mr. Nguyen Huu Luyen | - Deputy Manager of Planning & Marketing Dept. (P2), member; |
| 3. Mr. Dang Huu Minh Tuan | - Engineer of P2, member. |

1. **The Voted Checking Board**

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| 1. Mr. Dang Thanh Long | - In-charge Deputy Manager of Human Resources Dept., Head of the Board; |
| 2. Ms. Cao Thuy Nga | - Supervisor, member; |
| 3. Mr. Huynh Phu Hieu | - Deputy Manager of P22, member; |
| 4. Mr. Nguyen Trung Khoa | - Expert of P2, member; |
| 5. Mr. Dang Xuan Thanh | - Expert of Accounting Dept. (P4), member. |

And 01 another member nominated by the General Meeting of Shareholders (if any).

Respectfully submitted,

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| ***cc:***  - As above-mentioned;  - MB, Supervisory Board;  - P7 (posting on the website);  - Archive: Filed, MB. | **FOR AND ON BEHALF OF THE MEETING PRESIDIUM**  **CHAIRMAN**  **Nguyen Tai Anh** |